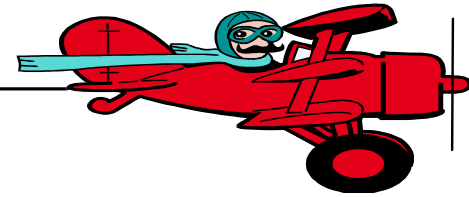


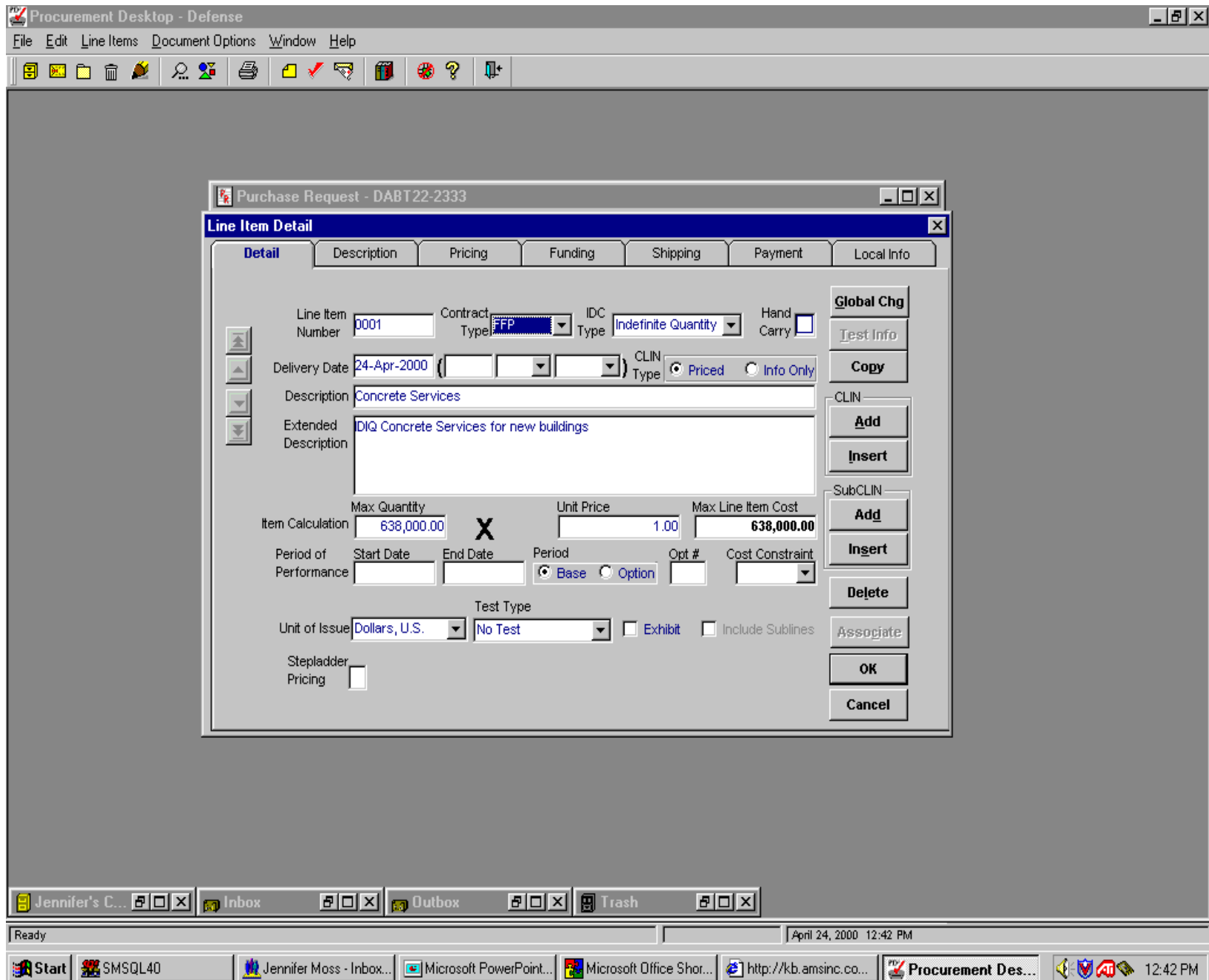
# IDIQ Contracts



- Issue: PD<sup>2</sup> will not allow you to exceed quantities entered on the base award.
- PD<sup>2</sup> will allow for this in version 4.2
- Until then.....

# Work Solutions

- Option #1: Dollars, U.S. as Unit of Issue
  - Track Dollars instead of quantities
  - Enter your Total Dollars in the Max Quantity Field, and One (1) in the Unit Price field
  - Make sure any associated PR's are designed the same way
  - This tracks total \$ spent on each line item



# Work Solutions

- Option #2: Change the CLIN template
  - This can be done in conjunction with option 1
  - In the IDIQ CLIN templates, change verbiage from *Max Quantity* to *Max Dollars*. Then change *Unit Price* to read *Quantity*
  - This will not change your Line Item Detail screen in PD2, only the final document (in Word) will be affected

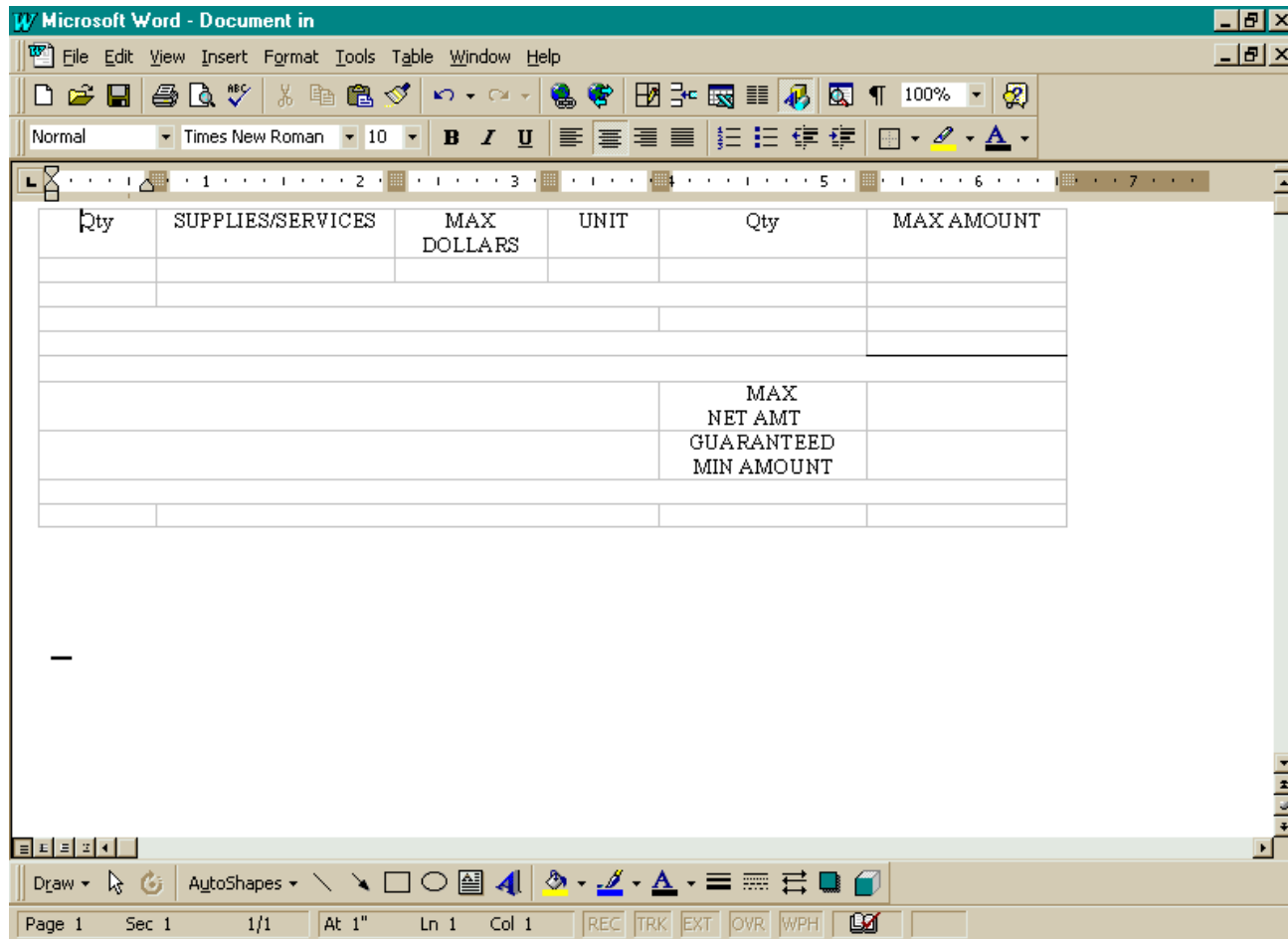
# What CLIN template currently looks like

The screenshot displays a Microsoft Word window titled "Document in Indefinite Quantity Template". The document contains a table with the following structure:

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
				MAX NET AMT	
				CEILING PRICE	
				GUARANTEED MINIMUM AMOUNT	

The status bar at the bottom indicates: Page 1, Sec 1, 1/1, At 2.8" Ln 10 Col 1. The bottom toolbar includes options for Draw, AutoShapes, and various drawing tools.

# Change Verbiage



# Work Solutions

- Option #3: Estimate the Max number of D.O.'s you might make on this IDIQ
  - Make a “high-ball” estimate on the total number of D.O.'s that may be cut on this IDIQ (i.e. 1000)
  - Divide your total cost (638,000) by your max quantity (1,000), this result will be your Unit Price (638)
  - Can use any Unit of Issue

Procurement Desktop - Defense

File Edit Line Items Document Options Window Help

Line Item Detail

Detail Description Pricing Funding Shipping Payment Local Info

Line Item Number: 0002 Contract Type: FFP IDC Type: Indefinite Quantity Hand Carry: ☐

Delivery Date: 24-Apr-2000 CLIN Type: ☒ Priced ☐ Info Only

Description: Concrete Services

Extended Description: DIQ Concrete Services for building repair

Item Calculation: Max Quantity: 1,000.00 Unit Price: 638.00 Max Line Item Cost: 638,000.00

Period of Performance: Start Date: End Date: Period: ☒ Base ☐ Option Opt #: Cost Constraint:

Unit of Issue: Lot Test Type: No Test ☐ Exhibit ☐ Include Sublines

Stepladder Pricing: ☐

Global Chg Test Info Copy Add Insert SubCLIN Add Insert Delete Associate OK Cancel

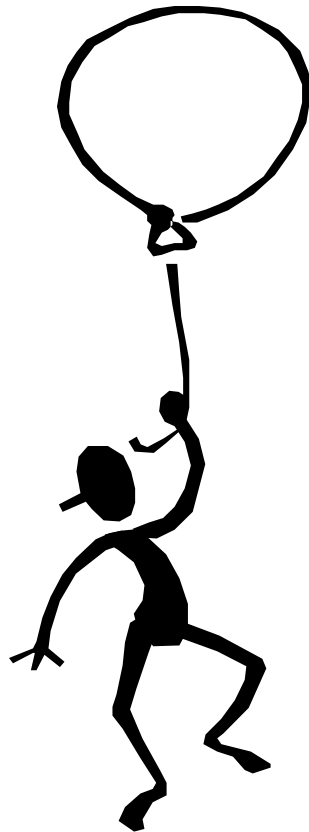
Jennifer's C... Inbox Outbox Trash

Ready April 24, 2000 1:22 PM

Start SMSQL40 Jennifer Moss... Microsoft Pow... Microsoft Offi... Procureme... Magic TSD (A... AMSMagic45 1:22 PM



# Tip for multiple CLIN IDIQ Contract



# D.O.'s with multiple CLINs

- Problem: When multiple CLIN contracts have lots of D.O.'s cut off of it, it can be time-consuming to create PR's from scratch for each D.O.
- Solution: Instead of creating a PR from scratch each time, make a copy of the original PR used to create the base IDIQ, and use it as a template for future DO PR's.

# Steps

- Find original PR used to create the IDIQ award
- Highlight the PR and choose Procurement/ Requirements/ Copy PR
- Call this Copied PR “Template for Award DAAB15-99-D-2035”
- In the detail tab, change the quantity of the 1st CLIN to 0

# Steps

- Repeat the last step for all CLINs
- Save, Close the PR
- For the 1st D.O., copy this new “Template” PR and adjust the quantities and funding on the appropriate CLINs
- Save, close and approve the new PR copy

# Steps

- Highlight the base award and choose Procurement/ Post Award/ FSS order/DO/TO to create a Delivery Order
- Attach the new PR in the DO/TO Match Screen.
- *CLINs with zero quantity will not display*

# Questions

